

University Council Technology Standing Committee

MINUTES

AUGUST 21, 2012

3:30 PM

MEETING CALLED BY	Laura Spray, Chair
TYPE OF MEETING	Monthly Meeting
FACILITATOR	Laura Spray, Chair
NOTE TAKER	Margaret Canzonetta
ATTENDEES	<p>Members Present: Aimee DeChambeau, Mary Hardin, E. Stewart Moritz, Alvaro Rodriquez, Susan Olson (representing Mark Shermis), Jim Sage, Alicja Sochacka, Laura Spray, Suzanne Testerman</p> <p>Guests: Margaret Canzonetta (recording secretary), John Savery</p> <p>Absent with notice: Trevor Engelsman (excused thru summer – lives in Michigan), Eric Mundy, Kellen Curtis Reusser.</p>

Agenda topics

CALL TO ORDER

DISCUSSION	Laura Spray called the meeting to order. The July 24, 2012 meeting minutes were approved with no changes. The minutes have been posted on the UC Sharepoint site.

INTRODUCTION OF NEW MEMBERS

DISCUSSION	New members, Suzanne Testerman (CPAC) and Alicja Sochacka (GSG) were welcomed and introduced to the Committee.

ACADEMIC TECHNOLOGY SUBCOMMITTEE UPDATE

DISCUSSION	<p>Laura reported that the Academic Technology Subcommittee met recently. Stewart indicated that the subcommittee will be meeting with technology representatives from the Deans' offices in the third week of September. John will show them what we have to offer and possibly hold a brainstorming session on what we can do to deliver better or make more people aware of the services. Jim asked if we could create a plan for what we are going to do with engaging the faculty and send to the group so feedback can be given. A communication plan should be formed on what we intend to do. John will put together a master plan with dates and times. The event is September 21 from 12 to 2 pm in LH 414. John suspects that a demonstration of the learning technology classrooms will be included.</p>
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**REVIEW OF THE GOALS OF THE
COMMITTEE**

DISCUSSION	Jim asked the Committee to send him feedback on the revised goals. If he does not hear back from anyone on changes, Jim will forward the list to the University Council Steering Committee.
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**REPORT ON IT SUPPORTING
LEADERSHIP AGENDA AND DISASTER
RECOVERY**

DISCUSSION	<p>Jim distributed to the Committee a presentation he made at a recent University leadership retreat regarding what IT can do to help leadership with the goals of Vision 2020 (attached). He explained about the current RFI being sought for a CRM, and the plan to bring vendors in to show us what they can do for three separate categories – student recruitment, enrolled students and alumni relations. The intent is to educate ourselves about what is possible with a CRM and then pick a vendor that we want to work with. A decision has not been made on which area to implement first. Suzanne questioned whether there was any thought to have Summit College on a centralized system. Jim indicated that Destiny Solutions is doing this – all in one place. A question was raised about whether a follow up survey will be sent to students who graduate. Jim indicated that the CRM tool will automatically maintain contact with graduates. It has a robust set of tools for freshmen to start career planning online instead of waiting for services. It will also give parents books on career planning. Laura asked about the impact this new software will have on IT's priorities and the IT budget. Jim indicated that things were already pretty closely aligned. They had already talked about CRM and online. He also indicated that he has money for administrative projects. There is also money in the tech fees that will pay for this. He suggested that it would be an interesting thing to ask the other VPs to also make a plan to align with Vision 2020.</p> <p>Next, Jim informed the Committee that a new Disaster Recovery Plan is being put together. The University had a relationship with Sungard for recovery but it was never tested. Student expectations have changed -- they want everything available 24/7. Also, the University's Sasaki plan has indicated that the land where the Computer Center is now situated should be used for academics. There will be a disaster site. Jim will be presenting a plan to the VPs for start up funding to begin the process in 2013. There was also a discussion about the Involta datacenter and whether the University will store data at that location.</p>
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**MEETING DATES AND SUMMER
SCHEDULE**

DISCUSSION	The next meeting of the Committee will be September 25 at 2:30 pm in Leigh Hall room 414.
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